

Sligo Taekwon - Do Club

Rules and Procedure for Split Pot Lottery

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1. About Sligo Taekwon - Do Club.

Sligo Taekwon - Do club was established in September 2018 by lead instructor Stephen Kohlmann. The club is a member of the Irish Taekwon-Do Association which is the National Association (NA) for the ITF (International Taekwon-Do Federation) and AETF (All Europe Taekwon-Do Federation) in Ireland.

The Irish Taekwon-Do Association is focused on the development and promotion of ITF Taekwon-Do in Ireland in accordance with Government Sports Policy. ITA is a fully registered member of the Taekwon-Do Advisory Board (TAB) of the Irish Martial Arts Commission (IMAC), which is recognised as the National Governing Body (NGB) for martial arts in Ireland by the Irish Sports Council (ISC).

The objectives of the Sligo Taekwon - Do club are to strengthen, practice, promote and spread ITF Taekwon-Do to people throughout Sligo regardless of religion, race, national or ideological boundaries and in accordance with the tenets of Taekwon-Do. The club has two qualified instructors holding the following qualifications which allow them to teach under the ITA and IMAC.

- i) II degree black belt
- ii) First aid certified
- iii) Garda vetted
- iv) Instructor plaque certificate
- v) Child protection certificate
- vi) Level 1 coaching certificate

2. The purpose of the split pot lottery.

The purpose of the split pot lottery is to raise funds for our club members to reduce the expenses of entering national and international events. These events include the following.

i) Tournaments

Competition takes place within the five disciplines of ITF Taekwon - Do. Patterns, sparring, destruction, special technique and pre-arranged free sparring. Competitors can compete as individuals or as part of a team in each discipline. Tournaments take place on a regular basis on a national and international level. The cost of entry ranges from €30 - €100 and travel cost depend on the location.

ii) Technical Seminars

There are two types of technical seminars, national and international. These are where masters and grand masters teach for a full day or full weekend to students from all around the world. The price ranges from €30 to €300 per person for entry depending on the location of the event.

iii) Summer Camps

Summer camps are where students immerse themselves in ITF Taekwon - Do with top level coaches. The camps happen both on a national and international level and run for a minimum of 5 days. The price ranges from €100 to €400 per person for entry depending on the location of the event.

iv) Umpiring Courses

Umpiring courses are where members train to become officials for tournaments. These are available from blue belt and up with the cost depending on location and whether it is a national or international course.

v) Instructor Courses

The instructor courses the ITA currently offer take place three times a year. The courses include Intro to coaching (open to blue belts and above) and Level 1 (open to 1st Dan blackbelts and above) The Intro to coaching course takes place over one weekend and the level 1 over two weekends. The entry fee for Intro to coaching is €100 and the Level 1 fee is €200.

There are many other instructor courses that happen through the year including s the Disability Inclusion Workshops and IIC (International Instructor Courses). The price range of these courses range from €100 to €400 per person for entry depending on the location of the even

Sligo Taekwon - Do Club Split Pot Lottery

The purpose

The purpose of the split pot lottery is to raise funds for our club members to reduce the expenses of entering national and international events. Details of these events can be found here www.taekwondo.ie

The concept of a split pot lottery

In a split pot lottery, the total amount accumulated is split in two equal halves. For example, if €100 is accumulated and you are drawn as the winner you will win €50 and the remaining €50 will go towards our fundraising efforts for our club members to reduce the expenses of entering national and international events.

How to play

- i) The minimum amount to enter is €2.
- ii) Place €2 or more in the envelope provided.
- iii) Clearly write your **full name** and **contact number** on the envelope.
- iv) Seal the envelope and place in the secure bucket.

How the winner is drawn and contacted

- i) The draw will take place every Monday evening at Sligo Taekwon-Do Club.
- ii) Each Monday the winner will be drawn by a club member at the start of class.
- iii) This will be in public view.
- iv) If you are drawn as the winner you will be contacted in five working days from the time of the draw by the phone number provided.
- v) If you have been contacted but have not replied in two weeks of the draw a new draw will take place.

How the winner collects their prize

The winner will collect their prize from Sligo Taekwon-Do club at a date and time arranged when contacted.

In special cases where the winner cannot collect their prize, arrangements will be made to accommodate this by making payment by way of electronic funds transfer.

3. Rules on distribution and collection of buckets.

- There are five identical buckets, with a unique ID tag attached.
- Each bucket will display the club logo and the rules from Section 3 above.
- Buckets will be distributed to local businesses willing to support the club. The businesses will be identified by Stephen Kohlmann and Nicola McCutcheon, Club Official.
- The locations of the buckets may change. This could happen if the businesses no longer wish to take part or if the location is ineffective at raising funds. As an example, the hope is for the following businesses to participate in the first month.

Location 1: Shells Cafe, Strandhill

Location 2: Strandhill Pub, Strandhill,

Location 3: Centra, Maugheraboy

Location 4: Tesco Superstore, Sligo

Location 5: Pudding Row Cafe, Easkey

- The buckets will be distributed and collected by nominated club members who are each assigned a bucket. A record will be kept of the name of each club member and the bucket assigned to each of them.
- The buckets will be distributed on Tuesdays and collected on Mondays.
- Before distribution each bucket will be empty, locked and have a unique ID Tag.
 - i) The locks will have a four digit access code that only Stephen Kohlmann will have access to.
 - ii) The unique ID tags will be used to reference each bucket for record keeping.
- The collected buckets will be brought to Sligo Taekwon-Do club on Mondays and stored in a locked office of the club until the count takes place.

4. Rules on how the buckets will be opened and counted.

- The buckets will be opened by Stephen Kohlmann at Sligo Taekwon-Do Club in the presence of two senior club members.
- If Stephen Kohlmann cannot be present the buckets will be opened by Nicola McCutcheon, Club Official.
- Each bucket will be opened and the amount will be counted by Stephen Kohlmann and another senior club member.
- The amount counted will be recorded in a day book electronically and referenced by the buckets unique ID Tag, date and time of the count. The name of the senior club member overseeing the count will be recorded in the day book.
- After the count of each bucket takes place the envelopes will be placed in a large drum for the draw.

5. Rules on how a winner will be drawn.

- The large drum will be brought into the junior class of Sligo Taekwon-Do Club where one of the junior members will draw a winner.
- The winner will be drawn in public and if possible, a picture taken with the junior member who drew the winner.
- Each week a new junior member will have the opportunity to make the draw.
- If a winner is drawn with no contact details on the envelope it will be placed back in the drum and a new draw will immediately take place.

6. Rules on how the winner will be contacted.

- The winner will be contacted within five working days of the draw by Stephen Kohlmann.
- The winner will be contacted by the phone number they provide only.
- If there is no answer a voicemail and text message will be left clearly stating they are the winner and how they can collect their prize.
- If the winner has been contacted but does not reply in two weeks of the draw their prize money will be added to another draw.

7. Rules on how the winner will collect their prize.

- The winner will bring their identification and will collect their prize from Sligo Taekwon-Do club.
- The prize money will be awarded to the winner in cash.
- In special cases where the winner cannot collect their prize an electronic funds transfer will be arranged with the winner.

8. Rules on how the remuneration of funds will be lodged.

- The remuneration of the funds will be lodged to the club account.

Northwest Taekwon-Do Clubs - Sligo ITF.
Account number: 5XXXXXXX
Sort code: XX-XX-XX

- The funds will be lodged by Stephen Kohlmann to the club account the day after each draw, or at the first available opportunity thereafter but no later than five working days. From the time of the draw to lodgement of the funds, the monies will be kept in a safe at the club premises.
- A lodgement book will be kept on this account clearly stating the draw number, date and the amount of the lodgement.

9. Rules on how funds can be used.

- The funds may be used only for the purposes described in the five subsections of Section 2 of this document.
- The authorised signatory on the account is Stephen Kohlmann.
- The funds may only be used through an electronic funds transfer or cheque book.
- No cash will be withdrawn from this account.
- A payments book will be maintained recording the payments made from the account to include the date the payment was made, the purpose of the payment, and specify whether by cheque or electronic funds transfer.
- Stephen Kohlmann is the sole person who is authorised to draw cheques and make online payments on the account.
- There will be no remuneration by way of salary or expenses either directly or indirectly.
- No personal profit will be gained from the lottery.

10. Rules on the frequency of the draw.

- The draw will take place once per week.
- If this proves to be ineffective in raising funds or an administrative difficulty the draw may move to a bi - weekly draw.
- There can be no more than one draw per week.